



NCCU CLINICAL GUIDELINES
SECTION: 19

TRANSFER AND DISCHARGE

Section 19: Transfer & Discharge
Neobase data
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NEOBASE DATA

The Neobase Data Nurse creates medical summaries that are sent to the patient's accepting Doctor on transfer to another hospital and GP after discharge. Therefore it is extremely important that the GP details i.e. name, address and phone numbers are correct prior to discharge. If a patient is to be permanently transferred to another hospital, notification must be given to the Neobase Data nurse as soon as possible so the summary is available to take with the infant. This enables the receiving hospital to receive a summary of the infant's stay without delaying discharge or transfer.

The computer generated summary relies on accurate and thorough medical records. The data is extracted from the record and processed into a problem-oriented summary of the infant's stay. This should include all relevant investigations, treatments and plans for follow-up. The data are essential for planning both costs and funding for the NCCU.

The data extraction is used for audit purposes, to generate annual reports, and to contribute to de-identified national datasets (such as ANZNN).