# New staff mandatory training: Medical

Staff included in this category are Obstetrics, Gynaecology, Anaesthetics, Genetics, Radiology, Mental Health, Sexual Assault Resource centre. Medical staff rotating between specialities should complete activities for all associated specialities.

Please review the mandatory training framework for up to date information on requirements and relevancy: [Medical\_MT\_200624.pdf (health.wa.gov.au)](https://www.kemh.health.wa.gov.au/~/media/HSPs/NMHS/Hospitals/WNHS/Documents/Professionals/Education/MT2024/Medical_MT_200624.pdf) (activites not you are not required to complete mark as NA)

**Name:** Click or tap here to enter text.

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| **Requirement** | **Format** | **Role** | **Date completed/NA** |
| **New staff - requirements within 6 weeks** |
| NMHS Induction | EL  | All |  |
| WNHS Induction | EL , F2F | All |  |
| Code of conduct – workplace bullying | EL | All |  |
| Hand hygiene | EL  | All |  |
| Emergency management – theory | EL | All |  |
| Emergency management - Code Orange walkthrough | EL/F2F | All |  |
| FDV Introduction | EL | AN,GYN-EC,MH,OB |  |
| FDV - screening and responding – maternity/EC | EL | AN,GYN-EC,OB |  |
| FDV – screening and responding – mental health | EL | MH |  |
| Mandatory reporting of child sexual abuse | EL | All |  |
| Preventing and managing workplaces aggression and violence | EL | All |  |
| Manual tasks | EL | All |  |
| PPE training/assessment | EL | All |  |
| WA Health language services | EL | All |  |
| **New staff - requirements within 6 months** |
| Aboriginal cultural eLearning | EL | All |  |
| Accountable and ethical decision making | EL | All |  |
| Essential cyber security training | EL  | All |  |
| Recordkeeping awareness | EL | All |  |

## Once only requirements

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| **Requirement** | **Format** | **Role** | **Date completed/NA** |
| Aseptic technique | EL | AN,GYN,OB |  |
| Aseptic technique – practical | F2F | AN,GYN,OB |  |
| Mental Health Act | EL | MH |  |
| MRI safety | EL | AN |  |
| My health record | EL | All |  |
| National standard medication charts course | EL | All |  |
| Open disclosure (module 2+module 3 – senior staff) | EL | All except MH,SARC |  |

## Department specific requirements

To be updated by managers to meet local requirements. (e.g. local orientation)

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| **Requirement** | **Format** | **Date completed** |
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| **Legend** |
| AN | Anaesthetist |
| GN | Geneticist |
| GYN | Gynaecologist |
| MH | Mental Health |
| OB | Obstetrician |
| RAD | Radiologist |
| SC | SARC |

This document can be made available in alternative formats on request.

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