# Mandatory training: Technicians – direct patient contact

Staff who have direct patient contact and regularly interact with patients and families. Staff included in this category are anaesthetic technicians and newborn screening staff.

This checklist is to be included with your annual performance development and review. Please review the mandatory training framework for up to date information on requirements and relevancy: [Technicians\_MT\_200624.pdf (health.wa.gov.au)](https://www.kemh.health.wa.gov.au/~/media/HSPs/NMHS/Hospitals/WNHS/Documents/Professionals/Education/MT2024/Technicians_MT_200624.pdf)

**Name**: Click or tap here to enter text.

## Annual requirements

|  |  |  |  |
| --- | --- | --- | --- |
| **Requirement** | **Format** | **Role** | **Date completed/NA** |
| Bloodsafe - intraoperative cell salvage | EL | AT |  |
| Cleaning/management of reusable medical devices | EL | AT |  |
| Emergency management - theory | EL | AT,NB |  |
| Emergency management - Code Orange walkthrough | EL/F2F | AT,NB |  |
| Emergency management - warden training | F2F | AT,NB |  |
| Essential cybersecurity training | EL | AT,NB |  |
| Hand hygiene  | EL | AT,NB |  |
| Hospital based life support – theory | EL | AT |  |
| Hospital based life support – assessment | F2F | AT |  |
| Infection prevention and management | EL | AT,NB |  |
| PPE training/assessment | EL/F2F | AT,NB |  |

## 2 yearly requirements

|  |  |  |  |
| --- | --- | --- | --- |
| **Requirement** | **Format** | **Role** | **Date completed/NA** |
| Preventing and managing workplaces aggression and violence | EL | AT,NB |  |
| Manual tasks training | EL | AT |  |

## 3 yearly requirements

|  |  |  |  |
| --- | --- | --- | --- |
| **Requirement** | **Format** | **Role** | **Date completed/NA** |
| Accountable and ethical decision making refresher | EL | AT,NB |  |
| BFHI Group 3 breastfeeding education | EL | AT,NB |  |
| Handling controlled substances - S8 & S4R | EL | AT |  |
| Manager/supervisor OSH and injury management training | F2F | AT,NB |  |

## 4 yearly requirements

|  |  |  |  |
| --- | --- | --- | --- |
| **Requirement** | **Format** | **Role** | **Date completed/NA** |
| Advanced life support | F2F | AT |  |

## Once only requirements (if not completed as new staff)

|  |  |  |  |
| --- | --- | --- | --- |
| **Requirement** | **Format** | **Role** | **Date completed/NA** |
| Aboriginal cultural eLearning | EL | AT,NB |  |
| Accountable and ethical decision making | EL | AT,NB |  |
| Aseptic technique - theory | EL | AT |  |
| Aseptic technique - assessment | EL | AT |  |
| Bloodsafe – clinical transfusion practice | EL | AT |  |
| MRI Safety | EL | AT |  |
| Recordkeeping awareness |  |  |  |

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| **Legend** |
| AT | Anaesthetic technician |
| EL | eLearning |
| F2F | Face to face session |
| NB | Newborn screener |

This document can be made available in alternative formats on request.

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