

Patient Support Services Staff

Direct patient contact: Supervisors/team Leaders, hospital service assistants, patient support assistants, orderlies (excluding hygiene porterlies)

Indirect patient contact: PSS management, PSS admin, food services, mailroom

MyLearning links: Links to activities in MyLearning may change without notification, if the link does not work you may need to log into MyLearning first. If you are still having issues finding the correct package navigate using the MyLearning menu > My Learning> Learning status - WNHS packages will display.

Requirement	Format	Time (hr)	Link	Direct patient contact	Indirect patient contact
New staff - requirements within 6 weeks					
NMHS Induction/WNHS Induction	E-L	4	MyLearning	✓	✓
Hand hygiene - non-clinical module	F2F	0.25	MyLearning	✓	✓
Clinical cleaning assessment	F2F			✓	
Emergency management - theory and Code Orange	E-L	0.5	MyLearning	✓	✓
WA Health language services	E-L	0.5	MyLearning	✓	✓
Preventing and managing workplaces aggression and violence	E-L	0.5	MyLearning	✓	✓
Manual tasks	F2F			✓	✓
Orientation - site (may include a range of additional requirements including Code Orange walkthrough)	F2F			✓	✓
PPE training/assessment	F2F		MyLearning	✓	✓
Code of Conduct - Workplace Bullying	E-L	0.5	MyLearning	✓	✓
New staff - requirements within 6 months					
Aboriginal cultural eLearning	E-L	1.5	MyLearning	✓	✓
Accountable and ethical decision making	E-L	2	MyLearning	✓	✓
Essential cyber security training	E-L	0.5	MyLearning	✓	✓
Recordkeeping awareness	E-L	0.5	MyLearning	✓	✓
Annual requirements					
Emergency management - theory and code Orange	E-L	0.5	MyLearning	✓	✓
Emergency management - warden training (Wardens only)	F2F	1	Book	✓	✓
Essential cyber security training	E-L	0.5	MyLearning	✓	✓
Hand hygiene - non-clinical module	F2F	0.25	MyLearning	✓	✓
Infection prevention and management	F2F	0.5	MyLearning	✓	
Manual tasks training	F2F			✓	
PPE assessment	F2F	0.25	MyLearning	✓	
2 yearly requirements					
Preventing and managing workplaces aggression and violence	E-L	0.5	MyLearning	✓	
3 yearly requirements					
Accountable and ethical decision making refresher	E-L	0.5	MyLearning	✓	✓
BFHI Group 3 breastfeeding education	E-L	0.5	MyLearning	✓	✓
Clinical cleaning assessment	F2F			✓	
Manager/supervisor OSH and injury management training (Managers and supervisors only)	E-L	0.50	Book		
Once only requirements (in addition to new staff requirements)					
MRI safety	E-L	0.75	MyLearning	✓ patient transport (radiology/ultrasound)	
Environmental Cleaning Auditor Training (PSS- Manager, Coordinator, Team Leaders only)	F2F	1 day		✓	✓

* some eLearning may be provided face to face